

**Water Supply Advisory Committee**

**Meeting**

**First session: Wednesday August 27 5:00 p.m. – 9:30 p.m.**

**Second session: Friday August 29 2:00 p.m. – 6:00 p.m.**

**Fellowship Hall, Peace United Church of Christ  
(formerly the First Congregational Church)**

**900 High Street, Santa Cruz**

**Flow Agenda<sup>1</sup>**

**First Session:**

**Roll Call**

**1. Welcome to the public and public comment (5:00-5:10)**

We encourage members of the public to attend this Committee's meetings and invite public comment about items on the agenda at the beginning of each session. We will invite additional comment during the session before making major decisions. We invite public comments about items relevant to this Committee's work but not on the meeting's agenda during the Oral Communication section at the end of Friday's session.

**2. Committee member updates (5:10-5:15)**

Members provide news of significant communication between them and organizations with significant interest in the development of water policy in Santa Cruz.

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<sup>1</sup> This is the **Flow Agenda** prepared by the co-facilitators. It includes information that is excluded from the official agenda about the timing of the meeting and the content of agenda items. We expect that, as much as we hope to stick to this flow agenda, we will have to make adjustments during the meeting to the schedule and the contents described here. The Committee is required to do pretty much exactly what the official agenda says, so we get the "wobble room" we need in the official agenda by making the official version less specific about schedule and content. You will easily recognize the official agenda by the lighthouse logo on its first page.

**3. Soquel updates (5:15-5:20)**

**See Document C**

Heidi Luckenbach updates the Committee on news from the Soquel Creek Water District.

**4. Agenda Review (5:20-5:30)**

**See Documents A & B (B is a secured document without a label)**

The Committee reviews the agenda for both sessions of this meeting.

Desired outcomes:

- Understanding of the relevance of this meeting's tasks to the Committee's work as a whole
- Agreement on the agenda for this meeting

**5. Independent Review Panel (5:30-5:45)**

**See Document T**

Rosemary Menard, with the participation of the IRP Subcommittee, has developed a short-list of candidates to serve as members of the IRP.

Desired outcome:

- Agreement on candidates to be recommended to the Water Department as members of the IRP

**6. Recon Report update (5:45-6:00)**

**See Documents D, K & P**

Rosemary describes updates to the Recon Report, including changes to the Supply/Demand slide deck. She will also answer questions about the System Water Losses and Water Loss Control Report.

Desired outcome:

- Understanding of changes to the Recon Report.
- Understanding of the System Water Losses and Water Loss Control Report to ensure that this responds appropriately to questions raised by a Committee member about this issue

**7. Scenarios (6:00 -6:50)**

**See Documents R & S**

This is the first in a series of closely related agenda items that together will take a substantial part of this session. The series consists of discussion to further clarify the Scenarios and Criteria to be used in the decision making process, the decision model itself, Ratings Scales and the identification of the subcontractors that we will need to provide the facts to support this decision making. The series concludes with an exercise to preliminarily explore the Weights.

Karen Raucher leads the discussion about Scenarios for the decision making process.

Desired outcomes:

- Identification of data needed to enable us to finalize agreement on Scenarios for Recon at our next meeting. This includes an understanding of how long any such research will require, and approximately how much it will cost.
- Preliminary agreement on Scenarios to be used in Recon so that we can finalize agreement on this at our next meeting

**8. Criteria (6:50-7:25)**

Carie Fox leads the discussion and interactive exercise to develop Criteria and Ratings Scales based on the Scenarios developed in the previous agenda item. This will reflect our experience in the “Elements of a Decision” exercise conducted in our June meeting.

Desired outcomes:

- Identification of data needed to enable agreement on the Criteria and Ratings Scales for Recon to be finalized at our next meeting. This includes an understanding of how long any such research will require, and approximately how much it will cost.
- Agreement on instructions to Stratus for the refinement of narratives for the Criteria and for Ratings Scales to be used in Recon so that we can finalize agreement on these at a later meeting

**9. Online Decision Model (7:25-7:45)**

Carie demonstrates the online decision model and leads a discussion of how it must be updated to reflect decisions made about Scenarios and Criteria.

Desired outcomes:

- Understanding of the online decision model
- Agreement on instructions to Philip Murphy for the updates needed to bring the decision model current with new understandings of Scenarios and Criteria

**10. Subconsultant needs (7:45-8:15)**

**See Documents E & F**

Heidi and Bob Raucher lead the discussion about the Committee's needs for subconsultants based on the agreements reached during the discussions about Scenarios and Criteria.

Desired outcome:

- Agreement on recommendations to the Water Department regarding the selection of subconsultants to support the Committee's work

**11. Weights (8:15-8:30)**

Carie will facilitate an exercise to preliminarily explore the use and impact of Weights in the decision model.

Desired outcome:

- Understanding of how Weights affect the decision model

**12. Strategies Ideas and Alternatives Convention (8:30-9:05)**

**See Document N**

The SIAC Subcommittee provides the latest information about participation by proponents and presents recommendations for the event-related items requested by the Committee at the July meeting. We will also consider the questions to be given to Stratus at the September meeting following the SIAC event. These may include, for example, a primary sort of the proposals.

Desired outcomes:

- Agreement on the event-related data collection system(s)
- Agreement on design elements that create the “look and feel” of the event
- Agreement on the name of the event
- Agreement on elements of the event that will transform event proponents and attendees
- Agreement on further direction to the SIAC Subcommittee and the Outreach Subcommittee regarding outreach for the event
- Understanding of the ways that Stratus may assist in the handling of proposals received in the SIAC process

**13. Materials resulting from the previous meeting (9:05-9:15)**

**See Document G and the unlabeled Action Agenda (Document H)**

The Committee Members' review of the Action Agenda and Meeting Summary prepared for the previous meeting.

Desired outcome:

- Agreement on final versions of the Action Agenda and Meeting Summary for July

**14. Wrap up, plan for second session and evaluation of this session (9:15-9:30)**

**15. Adjourn (9:30)**

**Second Session:**

**Roll call**

**16. Public comment (2:00-2:15)**

We invite public comment about items on the agenda at the beginning of each session. We will invite additional comment during the session before making major decisions. We invite public comments about items relevant to this Committee's work but not on the meeting's agenda during the Oral Communication section at the end of this second session.

**17. Correspondence received from the community (2:15-2:20)**

Mike Rotkin reports on correspondence received from the community. Mike will be away for the month of September so a temporary replacement is needed for the role of Corresponding Secretary in his absence.

Desired outcomes:

- Understanding of the correspondence received
- Agreement on the appointment of a temporary Corresponding Secretary
- Agreement on any direction to be given to the Corresponding Secretary

**18. Reflections on Wednesday's session (2:20-2:40)**

The Committee considers the salient points from Wednesday's session and a review of the agenda for today's session.

Desired outcomes:

- Understanding of the major achievements of Wednesday's session
- Agreement on any changes to today's agenda

**19. Review updated online decision model and consider Rating Scales (2:40-2:50)**

The Committee reviews the changes made to the decision model to incorporate the items changed on Wednesday and to consider Ratings Scales and Uncertainty.

Desired outcomes:

- Understanding of the changes made to the online decision model
- Agreement on direction to Philip for any further changes to the online decision model including the development of Ratings Scales and any additional functionalities such as Uncertainty.

**20. Subconsultant Instructions (2:50-3:15)**

In light of the exploration of the new version of the online decision model, the Committee reviews its instructions to Stratus regarding the use of subcontractors and the development of Ratings Scales.

Desired outcomes:

- Identification of any changes needed to the directions previously given to Stratus regarding subcontractors
- Identification of any changes needed to the directions previously given to Stratus regarding the development of Ratings Scales

**21. Strategies Ideas and Alternatives Convention (revisited) (3:15-3:45)**

The SIAC Subcommittee reviews any items discussed on Wednesday that require additional direction from the Committee.

Desired outcome:

- Clarification of directions to the Subcommittee

**22. Recon Outreach Subcommittee update (3:45-4:00)**

The Recon Outreach Subcommittee updates us on its progress.

Desired outcomes:

- Understanding of the progress with the outreach effort
- Agreement on any further direction to the Subcommittee

**23. Attitudinal Survey Concept Paper (4:00-4:10)**

**See Document M**

Tina Shull describes the Attitudinal Survey to be proposed for implementation in the fall and leads a discussion of ways to request funding for this from the City Council at the first Council meeting in September.

Desired outcomes:

- Agreement on whether to recommend this Attitudinal Survey to the City Council
- Agreement on how to request funding from the Council

**24. Update to Council (4:10-4:25)**

**See Document J**

Rosemary leads the Committee's consideration of a proposed update to the City Council to be presented in September. This could include any recommendation regarding the Attitudinal Survey, a request for funding and news about the SIAC event and outreach efforts.

Desired outcomes:

- Agreement on the content of an update to the City Council in September
- Agreement on who will present the update (note that Mike, who has presented to the Council on behalf of WSAC in the past, will be absent and unable to play this role in September)

**25. Decision Rules for Recon Alts (4:25-4:35)**

Although the Committee will probably use its decision model to winnow the range of alternatives that will be carried forward from Recon to Real Deal, this need not be the only way to reach decisions. The Committee will consider alternatives as an initial step to reaching agreement on this in September or October.

Desired outcome:

- Identification of potential non-MCDS decision rules to be used at the end of Recon to winnow the range of alternatives to be carried forward to Real Deal



**26. Vulnerability Report (4:35-4:45)**

**See Document Q**

Heidi Luckenbach reviews the Water Department's *Vulnerability Report*.

Desired outcome:

- Agreement on whether to address vulnerability in greater detail in a future meeting

**27. Growth (4:45-4:55)**

**See Document L**

The Committee will review the Water Department's report "*Historic Water Demand Related to Growth*." It will also review the agreement reached at the July meeting regarding growth and the General Plan, and refine parameters for a further discussion of this in October.

Desired outcome:

- Understanding of the historic record of the relationship between water demand and growth
- Agreement on the parameters that the Committee will follow when considering growth so that we are better prepared for further discussions of this in the October meeting

**28. Technical Consultant for Real Deal (4:55-5:15)**

Heidi will lead a discussion about the use of Stratus for technical support during Real Deal.

Desired outcome:

- Agreement on a recommendation as to whether or not to use Stratus for technical support during Real Deal

**29. Agenda for September and October (5:15-5:40)**

The Committee discusses the agenda outlines for the Committee's September and October meetings.

Desired outcomes:

- Understanding of the tasks anticipated for September and October
- Agreement on direction to the co-facilitators regarding the plans for Committee meetings in September and October

**30. Oral communication (5:40-5:50)**

We invite public comments about items relevant to the Committee's work but not necessarily on the meeting's agenda

**31. Evaluation and wrap up (5:50-6:00)**

Review the session and consider items to be carried forward to the next meeting.

**32. Adjourn (6:00)**