

**Water Supply Advisory Committee Meeting**

**First session: Thursday, July 23**

**5:00 p.m. – 9:30 p.m.**

**Simpkins Swim Center**

**979 17th Ave, Santa Cruz, CA**

**Second session: Friday, July 24**

**2:00 p.m. – 6:00 p.m.**

**Simpkins Swim Center**

**979 17th Ave, Santa Cruz, CA**

**Flow Agenda<sup>1</sup>**

**Meeting Objectives:**

- Discussion and agreement on the final demand forecast to be used for the WSAC's work as well as the Santa Cruz Water Department's 2015 update of its Urban Water Management Plan, including agreeing to all the major assumptions and economic factors being used in the econometric model.
- Discussion and agreement on the Committee's preliminary direction related to demand management activities (to be finalized as part of the full agreement).
- Committee processing of results of MCDS analyses, including conversation on implications results for the Committee's agreement development process.
- Preparation of the Committee for the development by Committee Members of proposed options between the July and August meetings
- Initial discussion and feedback on the possible agreement frameworks around which the Committee could create its agreement and recommendations.

**First Session – Thursday, July 23**

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<sup>1</sup> This is the Flow Agenda prepared for use by the facilitator. It includes information that is excluded from the official agenda about the timing of the meeting and the content of agenda items. We expect that, as much as we hope to stick to this flow agenda, we will have to make adjustments during the meeting to the schedule and the contents described here. The Committee is required to do pretty much exactly what the official agenda says, so we get the "wiggle room" we need in the official agenda by making the official version less specific about schedule and content. You will easily recognize the official agenda by the lighthouse logo on its first page.

**Roll Call**

**1. Welcome to the public and Oral Communication (5:00-5:10)**

We encourage members of the public to attend this Committee's meetings and invite public comment about items on the agenda as specifically noted in the agenda. Time for public comment for any agenda item may be limited to a specific amount of available time and will be limited to no more than 3 minutes per speaker.

In addition, we invite Oral Communication at the beginning of each session for items not on the agenda but generally related to the Committee's work or items on the agenda that don't provide for Public Comment. Oral Communication will be limited to no more than 10 minutes at the beginning of each session, with no more than 3 minutes of comment provided by any one speaker.

**2. Committee member updates (5:10-5:15)**

Members provide news of significant communication between them and organizations with significant interest in the development of water policy in Santa Cruz.

Packet Materials Related to this Agenda Item:

2a Update on Soquel Creek Water District activities

**3. Agenda Review (5:15-5:20)**

The Committee reviews the agenda for both sessions of this meeting.

Desired outcomes:

- Understanding of the relevance of this meeting's tasks to the Committee's work as a whole
- Agreement on the agenda for this meeting

Packet Materials Related to this Agenda Item:

3a July WSAC Meeting Flow Agenda

3b July WSAC Meeting Formal Agenda

**4. Quick Update on Meetings and Key Follow-Up Activities of the Technical Team (5:20 – 5:40)**

Bill Faisst will report on several meetings with stakeholders and provide some information about the status of work to explore the feasibility of Hanson Quarry for use as surface or aquifer storage of winter flows.

Desired Outcome:

- Understanding of updated information about Technical Team meetings with stakeholders and work to explore the feasibility of Hansen Quarry for use for surface or aquifer storage of winter flows.

**5. Presentation of Results of New Econometric Demand Modeling for Future Demand Forecast (5:40 – 6:20)**

Presentation by David Mitchell of the key assumptions, drivers, and economic factors developed for use in the econometric demand model, including model forecasts for future demand.

Public Comment

Desired Outcomes:

- Agreement on the final demand forecast to be used for the WSAC's work as well as for the Santa Cruz Water Department's 2015 update of its Urban Water Management Plan, so that the Committee's work will be based on all the major assumptions and economic factors being used in the econometric model.

Packet Materials Associated with this Item:

5a Memo from David Mitchell on the Econometric Demand Forecast

**6. Policy Options for Integrating Demand Management into the Committee's Recommendations (6:20 – 7:00)**

City staff and technical team members will provide an overview of the technical memo summarizing the Committee's discussions and work on demand management options and providing a range of options for moving forward on demand management issues.

Public Comment

Desired Outcome:

- Agreement on the approach the Committee will take to incorporating demand management elements into its recommendations to the Council

Packet Materials Related to this Item:

6a Demand Management Summary Memo with attachments

**7. Presentation and Discussion of the Results of the Committee's Evaluation of Sample Portfolios Including Discussion of the Implications of these Results on the Committee's Work to Develop their Recommendations and Agreements (7:00 – 8:45 with a break after the presentation)**

Committee processing of results of MCDS analyses, including

- Discussion of the commonalities and divergences of Committee member values (as reflected by weights applied to criteria);

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- Discussion of commonalities and divergences of Committee member reactions to the various portfolios (as reflected in portfolio ratings);
- Discussion of commonalities and divergences of Committee member tolerance for risks (as reflected in criteria weights and ratings for Portfolios and triggers); and
- Conversation on implications of results for the Committee's agreement development process and the structure of the Committee's agreement.

Note: Public Comment on this item will be heard during the discussion on the related Agenda item (# 14 at the Friday meeting).

#### Desired Outcomes:

- Clarification of the Committee Members' interests revealed by the MCDS analysis
- Identification of areas of agreement and disagreement revealed by the MCDS analyses
- Identification of significant items that may be generally misunderstood so that we can work on clarifying them

#### Packet Materials Associated with this Item:

- 7a Committee Portfolio Evaluation Results -- Criteria Weights
- 7b Committee Portfolio Evaluation Results – Portfolio Ratings and Decision Scores (word doc)
- 7c Committee Portfolio Evaluation Spreadsheet (excel spreadsheet doc)
- 7d Instructions and Ground Rules for Thursday Post-Presentation Committee Discussion
- 7e Memo Analyzing MCDS Comment Themes
- 7f Committee Member MCDS Comments

### **8. Correspondence received from the community (8:45 – 8:55)**

The Correspondence Secretary reports on correspondence received from the community.

#### Desired outcomes:

- Understanding of the correspondence received
- Agreement on any direction to be given to the Corresponding Secretary

### **9. Subcommittee and Working Groups Reports and Technical Work Plan Update (8:55 – 9:20)**

- Agreement Development Subcommittee

#### Packet Materials Related to this Item:

- 9a Meeting Minutes from June 19, 2015 Subcommittee Meeting

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9b Meeting Minutes from July 10, 2015 Subcommittee Meeting

- Outreach Subcommittee

Packet Materials Associated with this Item:

9c Meeting Minutes from June 17, 2015 subcommittee meeting

9d 5<sup>th</sup> Sentinel Op-Ed Piece

- Solutions Phase Outreach Subcommittee

Packet Materials Associated with this Item”

9e Meeting Minutes from July 15, 2015 subcommittee meeting

- Technical Team Work Plan Update

Packet Materials Associated with this Item:

9f Technical Team Work In Progress Update

9g Updated Technical Work Plan

Desired Outcomes:

- Understanding of work being done by subcommittees; and
- Agreement on any Committee direction to subcommittees
- Agreement on any Committee direction to the Technical Team

### **10. Materials resulting from the previous meeting (9:20 – 9:25)**

The Committee takes action on materials from the June meeting.

Desired Outcome

- Agreement on Action Agenda from the June meetings
- Agreement on Meeting Summary from June meetings

Packet Materials Related to this Agenda Item:

10a June 11-12 Action Agenda

10b June 11-12 Meeting Summary

### **11. Wrap Up and Adjourn (9:25 – 9:30)**

### **Second Session – Friday, May 1**

### **12. Welcome and Oral Communication (2:00 – 2:10)**

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### **13. Possible Framework for the Committee's Agreements and Recommendations (2:15 – 3:00)**

Members of the Agreements Development Subcommittee and City staff will review with the Committee materials developed to assist them in discussing with each other and providing feedback to staff, the facilitator, and the technical team about a possible framework for the Committee's Agreements and Recommendations.

Public Comment

Desired Outcomes:

- Understanding of possible frameworks for the Committees Agreements and Recommendations;
- Feedback to the staff, facilitator, technical team and the Agreement Development Subcommittee to guide further development of the framework.

Packet Materials Associated with this Item:

- 13a Agreements and Recommendations Framework Overview Memo
- 13b Strawman Outline of Committee Agreements and Recommendations Document
- 13c Background on and Examples of Agreements

### **14. Continuing Discussion of Committee Member Perspectives as Reflected in the Portfolio Evaluation Results, (3:00 to 5:30 with break at around 4:15)**

Committee members will continue their discussion of the results of the Portfolio evaluations, seeking to gain an enhanced understanding of their own and others' perspectives, interests, and tolerance for risk and uncertainty.

Public Comment

Desired Outcomes:

- Enhanced understanding by Committee members of their own and others' perspectives, interests, and tolerance for risk and uncertainty so that they are better prepared to develop portfolios between the July and August meetings.

**15. Overview of August 13-14 Meeting Agenda and Committee Assignments for the Creation of Committee Generated Portfolios (5:30 – 5:55)**

The Committee will receive a preview of the proposed agenda for the August 13-14 WSAC meeting and receive information about creating and submitting Committee generated Portfolios for discussion at the August 13-14 WSAC meeting.

Desired Outcome:

- Committee member input on the proposed agenda
- Committee understanding of the assignment related to creating and submitting Committee generated Portfolios
- Increased continuity for Committee members between one meeting and the next.

Packet Materials Related to this Agenda Item:

- 15a Preliminary Meeting Agenda for August 13-14 WSAC meeting.
- 15b Portfolio Development Form and Instructions
- 15c Updated Information on Portfolio Building Blocks
- 15d Updated Information on Additional Infrastructure

**16. Evaluation and wrap up (5:55-6:00)**

Review the session and consider items to be carried forward to the next meeting.