

AGENDA
WSAC Agreement Development Subcommittee
Friday, July 31, 2015
9 to 10:30 am
Santa Cruz Water Department

NOTES OF MEETING IN BOLD

Meeting Desired Outcomes:

- Agreement about holding an open house/public meeting on September 9, and discussion and agreement on how to engage WSAC members in planning for and participating in the session;
- Update on the status of the portfolio development work, including identifying and resolving any issues that may affect the planning for the August 13-14 meeting;
- Review and input on the preliminary draft flow agenda for the August 13-14 meeting
- Discussion and agreement on how to proceed with developing the WSAC Agreements and Recommendations document;
- Discussion and agreement on an approach to pulling together past WSAC agreements so that we make sure that the Agreements and Recommendations document accurately reflects the Committees work.

Agenda:

1. Discussion about a potential Open House/Public meeting on WSAC work on Wednesday, September 9, 2015
 - **Louden-Nelson; 5-7 open-house then 45-60 minutes for Q&A followed by public comment period.**
 - **Opportunity to reach out to community before the agreement is fully baked.**
 - **This needs to be an event hosted by the Cttee.**
 - **Purpose is to educate the Ctty by exposing our work to a broader section of community.**
 - **Might attract different people from the normal ones who come. Mailer to every resident in service area.**
 - **It precedes the Sept Cttee mtg so there will still be time to fold any significant outcomes from this meeting into the Cttee's recommendation.**

- **How to communicate the complexity of this issue? The mailer plus the opportunity to speak with Cttee Mbrs. Perhaps an exercise that invites selection of solutions and explains the risks. Or a “yellow brick road” showing how all issues have been discussed and the range of alternatives has narrowed, and the complexity of the journey down that road.**
 - **Consensus to recommend that the Cttee will host this Ctty meeting on Sep 9.**
2. Status report on portfolio development work
- **Appreciation for the Tech Team’s responsiveness**
 - **Identification of interests satisfied by the proposed portfolio, and the extent to which they’ve satisfied them: this will be helpful**
 - **Erica will meet with SCDA people to see what they want to see and will present a proposal based on that.**
 - **Rick does not consider his work with Mark et al. as solely SCDA’s proposal but he does represent SCDA and communicates with them regularly so his work does reflect their position. A concern was raised as to whether there would be an overlap of input and portfolio development with both Erica and Rick advancing SCDA’s interests. The subcommittee was not concerned about this.**
3. Preliminary draft of the flow agenda for the August 13-14 meeting
- **Performance measures: It was suggested that Andy Fisher and John Ricker should be in the conversation about performance measures as related to in-lieu and ASR. Need to know about when performance is failing AND when it is succeeding**
 - **Adaptive Management strategy: how do we create a policy that has the right balance between certainty and flexibility? RM says: state a fairly exact recommendation as well as a policy framework that will guide the implementation if things don’t go entirely as expected. It was discussed that our Adaptive Management Strategy has to have sufficient flexibility to change as information and circumstances change over time.**
 - **Add reference to Sept 9 meeting to agenda.**
4. Populating the WSAC Agreement – strategy for getting under way with the document (see attached)
- **Agreed that RM should start populating the agreement framework as described below**

5. Pulling together the list of past agreements, e.g., the demand forecast
 - **Clark will review Action Agendas to identify them and reference when they were agreed. The items of past agreement will include a reference to the Action Agenda where reported and be sent out to subcommittee members for review.**

DRAFT

Outline of WSAC Agreement

Section	Status
I. Committee Letter to Council Conveying Recommendations	Not Started
II. Executive Summary and Recommendations	Not Started
III. Preamble	Rosemary is going to take a crack at pulling together information from work products you've already seen (the Recon Report, the June 23 rd joint meeting) to begin populating this part of the document. All content will be subject to review and agreement by the Committee
a. Committee Charge	
b. Overview of Committee Process	
c. General Background (providing references to other documents and processes)	
IV. Agreements	
a. Problem Statement(s)	
i. Water Supply Reliability without Fishery or Climate Change	
ii. Impacts of Fishery issues	
iii. Impacts of Climate Change	
iv. Agreed Upon Problem Statement	
b. Alternatives Identified Evaluated	
i. Generating Alternatives	
ii. Evaluating Alternatives	
1. Alternatives Evaluated	
2. Alternatives that Proved Technically Infeasible Based on Available Information and Analysis – Retain for Possible Future Consideration but Not Viable at the Time	Will be developed following Committee Action on this topic at its August meeting
3. Evaluation Criteria	Rosemary will provide first draft based on work done to date
4. Application of Evaluation Criteria – priority criteria, less important criteria	
iii. Scenario Planning and Portfolio Building	
iv. Risks and Uncertainties Associated with Various Alternatives	Will be developed following further Committee discussion and action on this topic (and/or the topic will be

	revised or deleted as needed)
c. Agreement on solution (approach, content, ... to be reflected as pull outs that move into the consolidated recommendations)	Will be developed based on further Committee work
d. Strategies for Dealing with Risks and Uncertainties	Will be developed based on further Committee work
V. Recommendations	Will be developed following further Committee discussion and action on this topic (and/or the topics will be revised or deleted as needed)
a. What	
i. Portfolio elements (Plan A and Plan B, C, D...)	
ii. Performance Measurements/performance requirements (triggers)	
iii. Policy direction	
b. How/When/Who	
i. Risk Management Strategy	
ii. Financing Strategy	
iii. Partnering Strategy	
iv. Implementation Strategy	
VI. Additional Remarks/Recommendations	