

Seymour Marine Discovery Center  
La Feliz Room  
100 Shaffer Road  
Santa Cruz, California 95060



## WATER SUPPLY ADVISORY COMMITTEE (WSAC) AGENDA

### Regular Meeting

April 30 - May 2, 2014

- 5:30 P.M. REGULAR MEETING - SESSION ONE (APRIL 30): LA FELIZ ROOM  
5:30 P.M. REGULAR MEETING - SESSION TWO (MAY 1): LA FELIZ ROOM  
2:00 P.M. REGULAR MEETING - SESSION THREE (MAY 2): LA FELIZ ROOM

**Statements of Disqualification:** Section 607 of the City Charter states that "...All members present at any meeting must vote unless disqualified, in which case the disqualification shall be publicly declared and a record thereof made."

The City of Santa Cruz has adopted a Conflict of Interest Code, and Section 8 of that Code states that no person shall make or participate in a governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect distinguishable from its effect on the public generally.

**General Business:** Any document related to an agenda item for the General Business of this meeting distributed to the WSAC less than 72 hours before this meeting is available for inspection at the Water Administration Office, 212 Locust Street, Suite A, Santa Cruz, California. These documents will also be available for review at the WSAC meeting with the display copy at the rear of the Council Chambers.

**Appeals:** Any person who believes that a final action of this advisory body has been taken in error may appeal that decision to the City Council. Appeals must be in writing, setting forth the nature of the action, the basis upon which the action is considered to be in error, and addressed to the City Council in care of the City Clerk Administrator.

**Other - Appeals** must be received by the City Clerk Administrator within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a fifty dollar (\$50) filing fee.

**City Councilmember Attendance:** Four or more members of the City Council may be in attendance at this meeting.

The City of Santa Cruz does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the City Clerk's Department at 420-5030 at least five days in advance so that we can arrange for such special assistance, or email [CityClerk@cityofsantacruz.com](mailto:CityClerk@cityofsantacruz.com). The Cal-Relay system number: 1-800-735-2922.

## Water Supply Advisory Committee Agenda

April 30, 2014 - 5:30 PM - 8:30 PM

### SESSION ONE: Getting Started/Communication Agreement

Call to Order - Meeting Convenes

Roll Call

Presentation - Welcome from the Mayor and Swearing-in Ceremony

Mayor Robinson will welcome the committee and deliver the Committee's Charge; City Clerk Administrator Bren Lehr will swear in committee members; Committee members will provide self-introductions; and the Facilitators will provide a brief introduction.

Presentation - Brown Act

City Attorney John Barisone will present on the requirements of the Brown Act, which will include questions and answers from the committee members.

Agenda Review

The facilitators will engage the members of the committee in a review of the 3-day meeting agenda materials, an overview of assessment, and an introduction of dialog maps.

Public Comment

Dialog Map Editing

Committee members and members of the public will stand to access the Dialog Maps and record their comments. This will constitute the break and refreshment period. The committee will review the edits to the Dialog Maps afterwards.

General Business

1. Development of Committee Charter

Committee members will develop an agreement on basic communication as well as on elevation of contentious issues procedures for inclusion in the Charter.

**Wrap Up** - Identification of any incomplete issues to be carried forward to tomorrow's session.

**Adjournment** - The Water Supply Advisory Committee will adjourn from its regular meeting of April 30, 2014 to its next regular meeting of May 1, 2014 for an open session after the hour of 5:30 p.m. in the La Feliz Room, at the Seymour Marine Discovery Center.

**Note:** May 1, 2014, at 5:15 p.m., Dialog Maps will be available for editing by the Committee and public prior to the meeting reconvening at 5:30 p.m. in the La Feliz Room, at the Seymour Marine Discovery Center.

## Water Supply Advisory Committee Agenda

May 1, 2014 - 5:30 PM - 8:30 PM

### SESSION TWO: Purpose, Authority, and Organization of the Committee

NOTE: at 5:15 p.m., Dialog Maps will be available for editing by the Committee and public, prior to the meeting reconvening at 5:30 p.m.

Call to Order - Meeting Reconvenes

Roll Call

General Business

1. Dialog Maps

The committee members will discuss, have an opportunity to hear comments from members of the public and review written comments regarding the Dialog Maps.

2. Continued Development of the Charter

The facilitators will lead a discussion with committee members on unfinished issues regarding communication protocols; the schedule for future meetings; the Committee's purpose, authority and organization; and an initial review of the problem statement.

**Wrap Up** - Identification of any incomplete issues to be carried forward to tomorrow's session.

**Adjournment** - The Water Supply Advisory Committee will adjourn from its regular meeting of May 1, 2014 to its next regular meeting of May 2, 2014 for an open session after the hour of 2:00 p.m. in the La Feliz Room, at the Seymour Marine Discovery Center.

## Water Supply Advisory Committee Agenda

May 2, 2014 - 2:00 PM - 5:00 PM

### SESSION THREE: Experts and Workplan

Call to Order - Meeting Reconvenes

Roll Call

General Business

1. Problem Statement

The facilitators will engage the members of the committee and the public in an exercise related to the Problem Statement.

2. Interests for Selecting Experts

The facilitators will describe the collaborative process for providing feedback to the City Council regarding technical consultants. The facilitators will then lead a discussion with the members of the committee identifying the committee members' underlying interests concerning experts; discussing the agreement on productive strategies for meeting those interests; and discussing an agreement on the feedback that will be provided to City Council regarding the selection of experts by the meeting in late May.

3. The Committee's Workplan

The facilitators will describe the two basic alternative approaches to the committee's work: Option A and Option B. The facilitators will then lead a discussion with the members of the committee about Option A and B towards an agreement on the preferred method.

4. Agenda Setting for May

The facilitators will lead a discussion with the members of the committee regarding the agreement on the schedule and agenda for the committee's meetings in late May, and to clarify and agree on relevant tasks for completion before the next meeting.

Oral Communications

### **Meeting Evaluation**

The facilitators will engage with members of the committee and public to identify the factors that worked well during the three sessions and those that should be reviewed and perhaps changed for future meetings.

**Adjournment** - The Water Supply Advisory Committee will adjourn from the regular meeting of April 30 - May 2, 2014 to its next meeting at a date, time and location to be determined.